Getting Started in the Cloud

HOW TO TRANSFER YOUR FILES

UPLOADING TO CLOUD9

loud 97

Enable Drive Sharing from your MAC Desktop:

1. Start **RDC 8** for Mac from your **Dock**.



2. Select the login and then click **Edit**



Cloud Getting Started in the Cloud

3. Click Redirection



4. Verify Enable Folder Redirection is selected



5. Click the '+' sign to add a folder to the Cloud



6. Select Browse



7. The Select Directory dialogue box will appear. Select the folder(s) that you'd like to present to the Cloud. For instance, you can select your Desktop, and click Choose



You can select as many folders as you want by repeating the steps above.
Close the window to save your changes. You can now log in and access your data using Cloud Files

Getting Started in the Cloud

HOW TO TRANSFER YOUR FILES

From Within the Cloud:

1. Click on the Cloud Files icon on your Cloud Desktop



2. Click on **Computer** on the left pane



3. Below your **H**: drive, you will be able to see your mapped drive listed under **Other.** Your local Hard Drive will be listed under **Macin1** on (Your computer name)



Cloud Getting Started in the Cloud

- 4. From here, you may navigate to the location of the files you wish to move.
- 5. You may either **Right-Click** (or CTRL-Click) and select **Copy** and then Right-Click (or CTRL-Click) and select **Paste.** You may also **Drag & Drop** your file to the **H:** drive.

🧊 Open 🔻 Print New folder								
	Name ^		modified	Computer •	• Demo-35 (\\	Demo) (H:) 🔻 0010 AB	C Associates 👻	e-Box 🔻 Banking 👻
er	My File Open)13 9:45 PM	w folder				(n. 10.1)
	Print Edit TSPrint Open Scan with Mi Open with Restore prev Send to Cut Copy Create short Delete Rename Properties	a Locally crosoft Security Essentials , rious versions			Name 2005 2006 2007 2008	View Sort by Group by Refresh Customize this folder Paste Paste shortcut Undo Rename New Properties	/	Late mounted 1/3/2013 4:48 PM 1/3/2013 4:48 PM 1/3/2013 4:48 PM 1/3/2013 4:48 PM

Note: Transfer times are determined by the size of the file and your internet connection. The larger the file, the longer it will take. Cloud9 recommends larger transfers to be performed off hours or by sending an external hard drive to Cloud9 for direct upload.